

PROCEEDINGS

A meeting of the Lancaster City Council was held in the Town Hall, Morecambe, at 6.00 p.m. on Monday, 12 May 2025, when the following Members were present:-

Margaret Pattison (Mayor)	John Hanson (Deputy Mayor)
Joanne Ainscough	Catherine Armistead
Mandy Bannon	Phillip Black
Martin Bottoms	Louise Belcher
Gerry Blaikie	Phil Bradley
Dave Brookes	Keith Budden
Roger Cleet	Ruth Colbridge
Wilson Colley	Brett Cooper
Maria Deery	Roger Dennison
Gina Dowding	Tom Fish
Andrew Gardiner	Martin Gawith
Alan Greenwell	Tim Hamilton-Cox
Chris Hanna	Prof Chris Harris
Colin Hartley	Ross Hunter
Caroline Jackson	Peter Jackson
Jack Lenox	John Livermore
Sally Maddocks	Sarah McGowan
Isabella Metcalf-Riener	Abi Mills
Hamish Mills	Paul Newton
Andrew Otway	Jean Parr
Sue Penney	Catherine Potter
Sarah Punshon	Sam Riches
James Sommerville	Jackson Stubbs
Paul Stubbins	Sandra Thornberry
Sue Tyldesley	David Whitaker
Nick Wilkinson	Jason Wood

Councillor Kate Knight: Council approved the minutes showing that Councillor Kate Knight gave apologies for this meeting. Subsequent enquiries revealed that Councillor Knight arrived late, after her apologies had been recorded, therefore the minutes should have shown her as present.

WELCOME TO NEWLY ELECTED COUNCILLOR WILSON COLLEY

Before starting the meeting the Mayor welcomed Councillor Colley to his first Council meeting in the Chamber since being elected to represent John O’Gaunt Ward in the by-election held on 1 May 2025.

6 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Suhir Abuhajar, Matt Black, Claire Cozler, Paul Hart, Kate Knight, Joyce Pritchard, Robert Redfern, Paul Tynan and John Wild.

7 MINUTES

The minutes of the meeting held on 23 April 2025 were signed by the Mayor as a correct record.

8 DECLARATIONS OF INTEREST

No declarations of interest were made.

9 ANNOUNCEMENTS

The Mayor thanked all Councillors who had attended the Mayor Making meeting on Friday 9 May, who made the day so memorable for her and her family.

10 APPOINTMENT OF THE LEADER

The Mayor asked for nominations for Leader of the Council for the municipal years 2025/26-2026/27.

Councillor Phil Black nominated Councillor Wood, seconded by Councillor Parr. Councillor Dowding nominated Councillor Caroline Jackson, seconded by Councillor Brookes.

19 Councillors voted for Councillor Wood, 31 Councillors voted for Councillor Caroline Jackson, therefore the Mayor declared Councillor Caroline Jackson appointed.

Resolved:

That Councillor Caroline Jackson be appointed Leader of the Council for the municipal years 2025/26-2026/27.

11 EXECUTIVE ARRANGEMENTS, THE SCHEME OF DELEGATION TO OFFICERS AND AMENDMENTS TO THE CONSTITUTION

Council considered a report of the Senior Manager, Democratic Support and Elections, regarding the Executive Arrangements and Scheme of Delegation to Officers. The report informed Council of an addition to the Executive Arrangements made by the Leader on 7 April 2025. This was a new delegation to the Chief Officer, Environment and Place.

The Leader of the Council informed Councillors of her Cabinet, details below.

Councillor Caroline Jackson – Leader of the Council and portfolio holder for Housing and Homelessness

Councillor Peter Jackson - Deputy Leader of the Council and portfolio holder for Communities, Well-Being and Partnerships

Councillor Bottoms – Morecambe Regeneration and Local Economy

Councillor Hamilton-Cox – Finance and Property

Councillor Hart – Environmental Services

Councillor Maddocks – Corporate Services

Councillor Riches – Climate Action

Councillor Tyldesley – Planning

Councillor Wilkinson - Lancaster Regeneration and Local Economy

The Leader's executive arrangements were for noting.

Councillor Wood, seconded by Councillor Hamish Mills proposed:

"That Council confirms the non-executive delegations in the Scheme of Delegation to Officers."

There was no debate. The proposition was clearly carried when put to the vote.

Resolved:

- (1) That Council notes the executive arrangements including the executive delegations to officers and the addition to those delegations made by the Leader on 7 April 2025 (set out in paragraph 3 of the report).
- (2) That Council confirms the non-executive delegations in the Scheme of Delegation to Officers.

12 ALLOCATION OF SEATS TO POLITICAL GROUPS

The Senior Manager, Democratic Support and Elections had submitted a report to advise Council of the calculations relating to the allocation of seats in accordance with the Local Government and Housing Act 1989 as required at the Annual Council meeting.

Councillor Brookes proposed "That the recommendation, as set out in the report, be approved." The proposition was seconded by Councillor Deery.

There was no debate. The proposition was clearly carried when put to the vote.

Resolved:

That in accordance with Section 15 of the Local Government and Housing Act, 1989 and Part 4 of the Local Government (Committees and Political Groups) Regulations, 1990, the City Council approves the calculations and allocation of seats set out in the report.

13 APPOINTMENT OF OVERVIEW AND SCRUTINY MEMBERS, COMMITTEE MEMBERS AND LOCAL GOVERNMENT REORGANISATION WORKING GROUP MEMBERS
(Pages 8 - 11)

A list of Councillors nominated by several of the political groups for appointment to the Council's Overview and Scrutiny bodies, Committees and Local Government Reorganisation (LGR) Working Group had been circulated at the commencement of the meeting.

Council was informed of a number of additions to the list which had been made prior to the meeting starting. The MBI group gave their appointments at the meeting.

Appointments were also made to the LGR Working Group. The Working Group was not included in the political balance calculation, however Council had resolved that appointments to that body be made in accordance with political balance for a standalone Working Group of nine Councillors.

All the nominations put forward by the groups for appointment to Overview and Scrutiny bodies, Committees and the LGR Working Group were proposed by Councillor Gawith, seconded by Councillor Blaikie. The proposal was clearly carried.

Resolved:

That the nominations made by the groups for appointments to Overview and Scrutiny bodies, Committees and the LGR Working Group be approved.

The appointments are appended to these minutes.

14 APPOINTMENT OF CHAIRS

The Mayor requested nominations for Chairs for the Overview and Scrutiny bodies, for each of the Council's Regulatory and Standing Committees and for the LGR Working Group.

The Mayor reminded Members that in accordance with the Council's Constitution only non-Cabinet Members were entitled to vote on the Chairs proposed for the Overview and Scrutiny Committee and Budget and Performance Panel. Nominations for those roles were to be from groups who did not have Councillors on the Cabinet, unless no nominations from non-Cabinet groups were received.

In relation to the Overview and Scrutiny Committee, Councillor Gawith was nominated by Councillor Wood, seconded by Councillor Parr. There were no further nominations and Councillor Gawith was appointed Chair of the Overview and Scrutiny Committee.

For the Budget and Performance Panel, Councillor Hanna was nominated by Councillor Wood, seconded by Councillor Parr. Councillor Budden was nominated by Councillor Gardiner, seconded by Councillor Newton. 26 votes were cast for Councillor Hanna; 8 votes were cast for Councillor Budden. The Mayor declared Councillor Hanna Chair of the Budget and Performance Panel.

For the Planning Regulatory Committee, Councillor Thornberry was nominated by Councillor Wood, seconded by Councillor Parr. There were no further nominations and Councillor Thornberry was appointed Chair of the Planning Regulatory Committee.

Two nominations were made for Chair of the Licensing Committee. Councillor Tynan was nominated by Councillor Metcalf-Riener, seconded by Councillor Dowding. Councillor Pattison was nominated by Councillor Wood, seconded by Councillor Parr.

On being put to the vote Councillor Tynan received 29 votes and Councillor Pattison received 24 votes, therefore Councillor Tynan was appointed Chair of the Licensing Committee.

Next, Councillor Wood was proposed by Councillor Harris, seconded by Councillor Parr, for the Chair of the People and Organisational Development Committee. No further nominations were made and the Mayor declared Councillor Wood appointed.

In relation to the Appeals Committee, Councillor McGowan was nominated by Councillor Metcalf-Riener, seconded by Councillor Dowding. Councillor Armistead was nominated by Councillor Wood, seconded by Councillor Parr.

Councillor McGowan received 29 votes, Councillor Armistead received 19 votes. The Mayor declared Councillor McGowan appointed Chair of the Appeals Committee.

For the Audit Committee, Councillor Hartley was nominated by Councillor Wood, seconded by Councillor Parr. Councillor Stubbins was nominated by Councillor Metcalf-Riener, seconded by Councillor Brookes. With 30 votes for Councillor Stubbins and 19 votes for Councillor Hartley, Councillor Stubbins was appointed Chair of the Audit Committee.

Next, Councillor Phil Black was proposed by Councillor Wood, seconded by Councillor Parr, for the Chair of the Standards Committee. Councillor Hamish Mills was nominated by Councillor Metcalf-Riener, seconded by Councillor Lenox. Councillor Hamish Mills was appointed, having received 28 votes to Councillor Black's 24 votes.

In relation to the Council Business Committee, Councillor Parr was nominated by Councillor Wood, seconded by Councillor Phil Black. Councillor Hunter was proposed by Councillor Peter Jackson, seconded by Councillor Greenwell. With 19 votes for Councillor Parr and 29 votes for Councillor Hunter, the Mayor declared Councillor Hunter Chair of the Council Business Committee.

Finally, for the LGR Working Group, Councillor Caroline Jackson was nominated by Councillor Metcalf-Riener, seconded by Councillor Deery. There were no further

15 APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIPS AND BOARDS

The Senior Manager, Democratic Support and Elections had submitted a report to allow Council to reconfirm its appointments to outside bodies, partnerships and boards and to the Lancashire Police and Crime Panel.

A vacancy on the George Fox School Educational Trust was detailed in the report, which also showed the list of current appointees to all outside bodies in an appendix.

The Mayor informed Councillors that she had stepped down from the Heysham Nuclear Power Station Community Liaison Council, leaving a vacancy on that body to be filled.

Councillor Wood proposed recommendations (1) and (2) as set out in the report. Councillor Brookes seconded the proposition, which was clearly carried when put to the vote.

Regarding the vacancy on the George Fox School Educational Trust, Councillor Metcalf-Riener, seconded by Councillor Lenox, nominated Councillor Punshon for the role. There were no further nominations and the Mayor declared that Councillor Punshon would be the Council's nominee to join the Trust.

Councillor Wood then nominated Councillor Belcher for the vacant place on the Heysham Nuclear Power Station Local Community Liaison Council. Councillor Parr seconded the nomination. There were no further nominations. The Mayor declared Councillor Belcher appointed.

Councillor Wood, seconded by Councillor Brookes, then proposed recommendation (3) as set out in the report. This was to re-confirm the basis of appointment to the Lancashire Police and Crime Panel as nomination and voting by Council. This proposition was clearly carried when put to the vote. Councillor Metcalf-Riener nominated Councillor Maddocks. Councillor Deery seconded the nomination. There were no further nominations therefore the Mayor declared Councillor Maddocks appointed.

Resolved:

- (1) That Council re-confirms the appointments to outside bodies set out in Appendix 1b of the report.
- (2) That Councillor Punshon be the Council's nomination to the George Fox School Educational Charity to fill the vacancy for a City Councillor
- (3) That the basis of appointment to the Lancashire Police and Crime Panel be reconfirmed as nomination and voting by Council and Councillor Maddocks be appointed for 2025/26.
- (4) That Councillor Belcher be appointed to the Heysham Nuclear Power Station Community Liaison Council.
- (5) That Council confirms that all appointments to outside bodies made or re-confirmed at this meeting will extend until the next City Council Elections in 2027.

Mayor

(The meeting finished at 6.40 p.m.)

**Any queries regarding these minutes,
please contact Debbie Chambers, Senior Manager, Democratic Support &
Elections/Deputy Monitoring Officer - email dchambers@lancaster.gov.uk**

COMMITTEE MEMBERSHIPS agreed at Council on 12 May 2025

Over the 78 Committee places, groups should have the following seats: Green 30, Labour 28, Liberal Democrats 9, Conservative 7, MBI 4
Figures shown on each table with the Group's names are for the places that groups would have on that committee if it was calculated separately and individually. Groups must have regard to these figures whenever adjustments are required, so that these proportions are reflected as far as possible.*
Figures in **red show the adjustments made and names in bold type are Chairs.*

Planning Regulatory Committee

Labour 5	Green 6	Liberal Democrats 2	Conservatives 1	MBI 1
BELCHER, Louise	BROOKES, Dave	GREENWELL, Alan	BUDDEN, Keith	BOTTOMS, Martin
HANSON, John	FISH, Tom	LIVERMORE, John		
POTTER, Catherine	LENOX, Jack			
REDFERN, Robert	OTWAY, Andrew			
THORNBERRY, Sandra	TYLDESLEY, Sue			
	TYNAN, Paul			
SUBS	SUBS	SUBS	SUBS	SUBS
GAWITH, Martin	BANNON, Mandy	PRITCHARD, Joyce	NEWTON, Paul	DENNISON, Roger
HARTLEY, Colin	DEERY, Maria			

Licensing Committee (10) NO SUBSTITUTES PERMITTED

Labour 4	Green 4 (3) SEAT GIVEN UP	Liberal Democrats 1	Conservatives 1	MBI 0
BELCHER, Louise	DEERY, Maria	BLAIKIE, Gerry	GARDINER, Andrew	BOTTOMS, Martin
GAWITH, Martin	MADDOCKS, Sally			
HANSON, John	TYNAN, Paul			
PATTISON, Margaret				

Audit Committee

Labour 2 (3) SEAT TAKEN UP	Green 3 (2) SEAT GIVEN UP	Liberal Democrats 1	Conservatives 1 (0) SEAT GIVEN UP	MBI 0 (1) SEAT TAKEN UP
COLBRIDGE, Ruth	METCALF-RIENER, Izzy	JACKSON, Peter		COOPER, Brett
HARTLEY, Colin	STUBBINS, PAUL			
WHITAKER, David				
SUBS	SUBS	SUBS	SUBS	SUBS
GAWITH, Martin	BROOKES, Dave	BLAIKIE, Gerry		DENNISON, Roger
THORNBERRY, Sandra	MADDOCKS, Sally			

COMMITTEE MEMBERSHIPS agreed at Council on 12 May 2025

Appeals Committee

Labour 2 (3) SEAT TAKEN UP	Green 3	Liberal Democrats 1	Conservatives (0) SEAT GIVEN UP	MBI 0
ARMISTEAD, Catherine	FISH, Tom	HART, Paul		
COZLER, Claire	McGOWAN, Sarah			
Name TBC	SOMMERVILLE, James			
SUBS	SUBS	SUBS	SUBS	SUBS
	JACKSON, Caroline	PRITCHARD, Joyce		
	PUNSHON, Sarah			

Council Business Committee

Labour 2	Green 3	Liberal Democrats 1	Conservatives 1	MBI 0
PARR, Jean	ABUHAJAR, Suhir	HUNTER, Ross	NEWTON, Paul	
WHITAKER, David	McGOWAN, Sarah			
	MILLS, Abi			
SUBS	SUBS	SUBS	SUBS	SUBS
BLACK, Matt	STUBBINS, Paul	PRITCHARD, Joyce	WILD, John	
HARRIS, Chris				

People and Organisational Development Committee

Labour 2	Green 3	Liberal Democrats 1	Conservatives 1	MBI 0
HARRIS, Chris	JACKSON, Caroline	HART, Paul	NEWTON, Paul	
WOOD, Jason	MADDOCKS, Sally			
	STUBBINS, Paul			
SUBS	SUBS	SUBS	SUBS	SUBS
	BANNON, Mandy	GREENWELL, Alan	BUDDEN, Keith	
	RICHES, Sam			

COMMITTEE MEMBERSHIPS agreed at Council on 12 May 2025

Standards Committee

Labour 2	Green 3	Liberal Democrats 1 (0) SEAT GIVEN UP	Conservatives 1	MBI 0 (1) SEAT TAKEN UP
BLACK, Phil	MILLS, Hamish		GARDINER, Andrew	DENNISON, Roger
STUBBS, Jackson	PUNSHON, Sarah			
	COLLEY, Wilson			
SUBS	SUBS	SUBS	SUBS	SUBS
COZLER, Claire	MILLS, Abi			COOPER, Brett
HARRIS, Chris	TYLDESLEY, Sue			

Overview and Scrutiny Committee

Labour 3	Green 4	Liberal Democrats 1	Conservatives 1	MBI 0
GAWITH, Martin	ABUHAJAR, Suhir	PRITCHARD, Joyce	Name TBC	
HANNA, Chris	BANNON, Mandy			
PENNEY, Sue	DEERY, Maria			
	MILLS, Abi			
SUBS	SUBS	SUBS	SUBS	SUBS
POTTER, Catherine	METCALF-RIENER, Izzy	LIVERMORE, John		
STUBBS, Jackson	SOMMERVILLE, James			

Budget and Performance Panel

Labour 3 (4) SEAT TAKEN UP	Green 4 (3) SEAT GIVEN UP	Liberal Democrats 1	Conservatives 1	MBI 0
HANNA, Chris	MILLS, Hamish	HUNTER, Ross	Name TBC	
PENNEY, Sue	METCALF-RIENER, Izzy			
STUBBS, Jackson	SOMMERVILLE, James			
COLBRIDGE, Ruth				
SUBS	SUBS	SUBS	SUBS	SUBS
WOOD, Jason	BROOKES, Dave	LIVERMORE, John		
	ABUHAJAR, Suhir			

COMMITTEE MEMBERSHIPS agreed at Council on 12 May 2025

Local Government Re-organisation Working Group (not part of the 78 seat calculation)

Labour 3	Green 4	Liberal Democrats 1	Conservatives 1	MBI 1 Non-voting participating observer
BLACK, Phil	HAMILTON-COX, Tim	JACKSON, Peter	GARDINER, Andrew	DENNISON, Roger
PARR, Jean	JACKSON, Caroline			
WOOD, Jason	MADDOCKS, Sally			
	RICHERS, Sam			
SUBS	SUBS	SUBS	SUBS	SUBS
POTTER, Catherine			BUDDEN, Keith	